

# JOB DESCRIPTION



**Position Title and Age Requirement:** Head Lifeguard, 19 years old by June 1, 2019

**Job's Time Frame:** June 12-August 16, 2019

**Reports To:** Day Camp Manager and Resident Camp Manager

**Key Work Relationships:** Lifeguards, fellow Program Staff (Adventure, Activity, Craft, Media)

## Position Summary

The Head Lifeguard is responsible for running the waterfront activities including the pool, lake and water slide. They schedule lifeguards for each waterfront activity every day. They serve campers from both Resident and Day Camp, which includes every age group. They may work weekend hours to guard for guest groups.

## Key Job Functions

- Schedule lifeguards and guard with them at the pool, water slide, and lake
- Schedule lifeguards and guard with them at both Resident and Day Camp evening pool parties
- Explain, model and give clear instructions to campers for appropriate waterfront behavior
- Conduct camper swim tests on Monday and keep track of the results
- Ensure camper safety at all times, fill out appropriate reports when needed
- Oversee and monitor the work of the lifeguards and mentor them
- Instruct counselors on how to assist in leading waterfront activities and ensure safety
- Keep waterfront areas clean and orderly every day and handle equipment and toys with care
- Keep inventory of equipment and communicate needs promptly
- Participate in special events as needed including evening activities
- Learn and follow emergency protocol as needed
- Attend morning staff meetings and devotions every day
- Be in constant communication with the Camp Managers regarding daily schedules
- Assist with camp evaluation

## Experience and Qualities

- American Red Cross Lifeguard or equivalent certification required
- Minimum two years of lifeguarding experience required
- Committed follower of Jesus Christ with sufficient knowledge of the Bible
- Safety-oriented
- Effectively deal with emergency situations
- Organized and timely
- Flexible
- Responsible and reliable, demonstrates high level of integrity
- Independent, takes initiative
- Strong leadership skills, preferably with previous leadership experience
- Endurance and perseverance

## Working Conditions and Physical Requirements

- Must be able to maintain leadership and emotional stability while completing tasks, sometimes with little sleep and under stress
- Ability to stay energized from early morning till evening maintaining a positive attitude
- Must be able to stand, sit and swim for extended periods of time, and be comfortable working in and around water
- Must maintain lifeguarding physical certification standards

*The above statements are intended to describe the general nature, types of work performed and qualifications required of staff members assigned to this position. They are not intended or should be taken as an exhaustive list of responsibilities, duties, and requirements. All indicated qualifications, duties and requirements are essential job functions for purposes of the Americans with Disabilities Act (ADA).*