

# JOB DESCRIPTION

**Position Title and Age Requirement:** Day Camp Counselor, 18 years old by June 1, 2021

**Job's Time Frame:** June 16-August 21, 2021

**Compensation:** \$150 flat rate for Staff Orientation and Training Week; Local counselors: \$200 per camp session worked, International counselors: as per your visa sponsor agency's contract; room and board available for the entire Day Camp Team as part of the compensation

**Reports To:** Day Camp Manager, Day Camp Head Counselor

**Key Work Relationships:** Co-Counselor, fellow counselors

## Position Summary

Each counselor is a mentor and leader of a group of children. Together with their co-counselor, they ensure that their campers have an extraordinary camp experience while they are safe physically, emotionally and spiritually. They facilitate campers' growth in their relationship with Jesus. They positively influence personal growth in each camper through activities, games, Bible studies, teachable moments, and conversations.

## Key Job Functions

- Uphold and consistently demonstrate Camp Men-O-Lan's core values and strive to achieve its mission
- Develop a group atmosphere where each camper feels loved and accepted, facilitating healthy relationship building between campers
- Prepare and lead age appropriate and exciting Bible time for campers on a daily basis
- Plan and lead camp activities on a daily basis
- Assist Program Staff in leading activities and ensuring safety
- Actively and enthusiastically participate in every camp activity, including games, and various special events
- Assist with camper check-in and check-out, and aspire to build a positive rapport with parents at drop-off and pick-up
- Learn and follow emergency protocol as needed and consistently uphold high safety standards
- Attend and actively participate in weekday morning staff meetings and devotions, as well as weekly staff bonding and end of the week meeting
- Assist with camper evaluation and camp evaluation
- Sanitize equipment between groups following CDC guidelines
- Other tasks that contribute to the smooth running of the ministry and a great camper experience
- Actively participate in end-of-summer Day Camp cleanup

## Experience and Qualities

- Committed follower of Jesus Christ with sufficient knowledge of the Bible
- Experience with children is required
- Responsible and reliable, demonstrates high level of integrity
- Takes initiative and flexible
- Kind and respectful
- Outgoing, energetic, and passionate
- Nurturing
- Endurance and perseverance

## Working Conditions and Physical Requirements

- Must be able to maintain leadership and emotional stability while caring for campers, sometimes with little sleep and under stress
- Ability to stay energized from early morning till evening maintaining a positive attitude
- Must be able to participate in high-energy games and activities (including but not limited to running, jumping, climbing, hiking in the woods, and swimming)
- Must be able to use cleaning supplies following CDC guidelines

*The above statements are intended to describe the general nature, types of work performed, and qualifications required of staff members assigned to this position. They are not intended or should be taken as an exhaustive list of responsibilities, duties, and requirements. All indicated qualifications, duties and requirements are essential job functions for purposes of the Americans with Disabilities Act (ADA).*