

JOB DESCRIPTION



Position Title and Age Requirement: Food Services Assistant, 18 years old by June 1, 2021

Job's Time Frame: June 16-August 20, 2021

Compensation: \$150 flat rate for Staff Orientation and Training Week; \$350 per camp session worked; room and board available as part of the compensation

Reports To: Food Services Director

Key Work Relationships: Kitchen Crew

Position Summary

The Assistant Cook is the right hand of the Food Services Director. They prepare, cook, and serve meals for every camper and staff member multiple times a day. They must be able to work independently, delegate tasks, lead a group of teenage kitchen helpers, and enforce all health codes and kitchen rules.

Key Job Functions

- Prepare and cook camp meals under the leadership of the Food Services Director
- Delegate tasks and instruct Kitchen Crew as needed
- Enforce all health codes and kitchen rules
- Oversee and monitor the work of the Kitchen Crew
- Be in charge of the entire kitchen when Food Services Director is not present
- Keep inventory of equipment and food, and communicate needs promptly
- Participate in special events as needed, including evening activities
- Learn and follow emergency protocol when needed
- Carefully follow, and in the absence of the Food Services Director, enforce CDC and Pennsylvania state requirements regarding COVID-19 prevention
- Actively participate in devotions led by the Food Services Director
- Assist with camp evaluation

Experience and Qualities

- Committed follower of Jesus Christ with sufficient knowledge of the Bible
- Has experience working in a kitchen, preparing, cooking, and serving meals for large groups of people
- Organized, clean, and safety-oriented
- Great communication skills
- Responsible and reliable, demonstrates high level of integrity
- Teachable and collaborative
- Independent, takes initiative, and flexible
- Able to work fast
- Endurance and perseverance
- Strong leadership skills
- Serve Safe certification is preferred

Working Conditions and Physical Requirements

- Must be able to lift up to 50 lbs, stand for extended periods of time, and work in a hot environment
- Must be able to work with various cleaning supplies (may wear protective gear)
- Must be able to maintain emotional stability while completing tasks, sometimes with little sleep and under stress
- Ability to stay energized from early morning till evening maintaining a positive attitude

The above statements are intended to describe the general nature, types of work performed, and qualifications required of staff members assigned to this position. They are not intended or should be taken as an exhaustive list of responsibilities, duties, and requirements. All indicated qualifications, duties and requirements are essential job functions for purposes of the Americans with Disabilities Act (ADA).